

A grey background featuring a complex, white circuit board pattern. The pattern consists of numerous interconnected lines, nodes, and small circles, resembling a printed circuit board (PCB) layout.

**U N I K A S S E L
V E R S I T Ä T**

MASTER OF ARTS

Global Political Economy and Development

ADMISSION
REQUIREMENTS

APPLICATION
PROCESS

APPLICATION
CHECKLIST

for applicants to master program who
hold a degree acquired inside of
Germany



ADMISSION REQUIREMENTS

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In order to qualify to study in the master's program, you must meet the following minimum requirements for admission into the program. If you do not meet these minimum requirements, you will not be considered for the program. Furthermore, meeting the minimum requirements is not grounds alone for admission into the study program.

Completed Bachelor Study^{1 2}

In social sciences, social, cultural or political science, economics, law or a related field with a study period of at least 6 semesters.

Equivalent Final Grade of 2,5 in German Grading System

An equivalent to 2.5 in bachelor's studies according to the German grading system (not replaceable by the final grade of another completed master's degree).

Minimum of One Year of Social-Political Engagement

A total of at least one year of practical socio-political experience (e.g. in politics, extra-curricular university activities, volunteering, or in policy-oriented civil society organizations) it can be paid or voluntary and does not need to be full time.

Proof of English Level

Document certifying you have the proper command of English (level C1 according to the Common European Framework of Reference for Languages – CEF); can be demonstrated by formal examination or letter certifying that bachelor study was completed in English.

Statement of Purpose/Motivation Letter

see Checklist of Application Documents for more information



1 If you do not yet have a bachelor's degree certificate at the time when you apply, please submit the following evidence:

- Provisional subject and grade summaries for your current course and
- the written confirmation of your performance in your studies, which must be completed and signed by your current examinations office.

2 You must have already completed and passed at least 80% of the work needed to obtain your degree at the time when you make your application. This means 144 of 180 credits or 168 of 210. You must also present evidence of your acceptance for your bachelor's degree dissertation (if applicable) that states the date when you have to submit it.

APPLICATION PROCESS

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The following is a diagram of the expected application process from beginning to end. Please note that we do not accept admissions on a rolling-basis (i.e. application are reviewed and decisions are made as applications are received). Rather, all applications are assessed at the same time. Therefore, final application decisions may be received quite some time after the initial application has been submitted.

Application through University of Kassel Online Portal

In order for your application to be reviewed, the full application packaged should be submitted to the University of Kassel via the online application portal. You can find the link to the portal through the university's webpage. PLEASE NOTE THAT THE PORTAL WILL ONLY BE OPEN DURING THE APPLICATION PERIOD.

Once received by the university, the Master's office will forward on qualified applications to the selection panel of the program.

Selection Panel – Admission Decision

If the Master's office forwards on your application, the selection panel will then review your application, along with all applications received. Once all applications have been reviewed and a decision has been made on your application, you will be notified.

Waiting on Application Decision

Because the process between you submitting your application and the selection panel reviewing and making a decision on your application is quite lengthy, it may take some time before you hear back on your application.

Confirming Offer

If your application passes the selection panel review, you will be notified by the Masters office of the University of Kassel by email. You should receive an Offer of Admission letter, which states that you can be admitted to the program once you have completed all the steps for enrollment.

Enrollment Uni-Kassel

The final step of application process, if you have received an admission offer from the university, you will need to complete the steps to enrollment, which the Masters office will inform you of.

CHECKLIST OF APPLICATION DOCUMENTS

for applicants to master program who hold a degree acquired inside of Germany

For a successful application to the program, you must upload all of the documents listed below to your online application via the Uni-Kassel Portal and follow all instructions for providing documents listed on the Portal.

Motivation Letter

It should demonstrate the clear link between your academic background, your social-political engagement, your career plans, and it should discuss a specific problem constellation of Global Political Economy and Development (max 3 pages).

One Year Voluntary/Paid Social-Political Engagement

A total of at least one year of combined social-political engagement (paid or voluntary) that is demonstrated by a certificate or letter of reference confirming participation and stating dates of involvement and duties; engagement can include jobs, internship, membership in political or social organization or involvement in a social or political project.

Curriculum Vitae

Listing your academic, career and achievement history; ideally in chronological - tabular format.

Proof of English Level

Document certifying you have the proper command of English (level C1 according to the Common European Framework of Reference for Languages – CEF); can be demonstrated by formal examination or letter certifying that bachelor study was completed in English.

Bachelors Certificate¹

Final certificate stating completion of study program.

Final Transcript of Bachelor Study¹

In original language listing all subjects and grades and containing a description of the university grading scale.

Secondary School Leaving Certificate^{1 2}

Final certificate demonstrating that you have completed a secondary study; typically, a secondary school or high school certificate/transcript.

University Entrance Examination^{1 2}

Qualifying examination that demonstrates that you are eligible to study at the university level (i.e. A levels); this can be fulfilled with the provision of Bachelor's degree certificate/transcript.

¹ All documents must be submitted in original language and be an official copy. If original document language is not English or German, the document must be sent with a certified translation in either English or German

² This program does not require the submission of admission scores such as GMAT, ACT, etc. This requirement only applies to some countries where an official exam must be taken to be able to study at the university level.